Date: ________

To: Dawn Magnusson, Reporting Team – Dawn.magnusson@hcd.ca.gov

Please email labor standard reporting to the inbox of the program you are reporting on
CDBG.Reports@hcd.ca.gov
Home@hcd.ca.gov
For CDBG-DR reporting email Alice.Brodkin@hcd.ca.gov
For NDR reporting email CDBG.Reports@hcd.ca.gov

From: ________, Labor Standards Compliance Officer/Coordinator
Phone: ________ Email: ________

State Recipient/HOME/CDBG Non-entitlement Jurisdiction: __________
Representative: __________
Contact Person (if not Labor Compliance Officer/Coordinator): ________
Phone: ________ Email: ________

If any of the below conditions are met, filing a semi-annual labor Standards Enforcement Report and/or 5.7 Report is NOT required:
- During (or prior to) the Reporting Period no Davis-Bacon construction contracts were executed
- During the Reporting Period no Davis-Bacon construction contracts were: Under construction OR Completed (notice of completion and/or owner acceptance)

If filing a semi-annual Labor Standards Enforcement Report and/or 5.7 Report with HCD IS NOT REQUIRED then stop here.

Semi-Annual Labor Standards Enforcement Report
Project Name: __________
Standard Agreement Number: __________
Project Lock-in Date: __________
☐ (N/A ☐) Prime Construction Contract was executed on: ________
☐ (N/A ☐) Started Construction on: ________
☐ (N/A ☐) Construction completed on: ________

☐ 5.7 Enforcement Report
Between April 1, 2022 and September 30, 2022:
1) Were there underpayments by the prime contractor and/or subcontractor(s) totaling $1,000 or more to his/her entire workforce (it needn’t total $1,000 for an individual employee) ☐Yes ☐No; and/or
2) Was there reason to believe that any Davis-Bacon violations – not necessarily monetary – were aggravated or willful; ☐Yes ☐No; and/or
3) Did the prime contractor and/or any subcontractors(s) exhibit a flagrant disregard of Davis-Bacon requirements ☐Yes ☐No

If “Yes” to 1, 2, or 3: Is the 5.7 Report being submitted with the Semi-Annual Labor Standards Enforcement Report? ☐Yes ☐No* ☐Mailed ☐Fax ☐Adobe PDF emailed

*Please briefly explain: ☐Still under investigation ☐Other: ________

A SEPARATE COVER MEMO, SEMI-ANNUAL REPORT AND 5.7 REPORT MUST BE SUBMITTED FOR EACH “ACTIVE” DAVIS-BACON PROJECT