

Regional Early Action Planning Grants of 2021 (REAP 2.0)

Tribal and Rural Allocation Annual Report Template



Humboldt County Association of Governments

For the reporting period of:

01/01/2024 to 12/31/2024

Instructions

This form is to be used for satisfying the reporting requirements of California Health and Safety Code section 50515.10. The report must be submitted to the California Department of Housing and Community Development (HCD) via email at reap2021@hcd.ca.gov in Microsoft Word format by April 1 of the year following award of funding, and annually thereafter by April 1 until all funds are expended.

Details about the REAP 2.0 program can be found at:

<https://www.hcd.ca.gov/grants-and-funding/programs-active/regional-early-action-planning-grants-of-2021>

Note: This Microsoft Word form uses cross-references and formulas to autofill some fields using information inputted by the user. Cross-references and calculations may not update immediately upon input. The user may force updates to cross-references by entering and exiting the Print Preview of Word (*shortcut: Ctrl+P, Esc*), or by saving, closing, and then reopening the document. Formulas may be updated by right-clicking the field and selecting *Update Field*.

Refer to the following instructions to complete each part of the report.

Part I – Overall Context

In 500 words or less, provide a brief overview regarding the current status of each Proposed Use and Subtask(s)¹.

- **Overview:** A general description of the overall Proposed Use(s) and Subtask(s).
- **Current Status:** A short summary of the information requested in Part III – Status of Activities on progress made by each Proposed Use to meet the REAP 2.0 objectives:
 - Accelerating infill development that facilitates housing supply, choice, and affordability,
 - Affirmatively Furthering Fair Housing (AFFH), and
 - Reducing Vehicles Miles Traveled (VMT).

¹ If one or more Proposed Uses includes suballocations, please provide additional context for each suballocated award.

Part II – Highlights, Challenges, Opportunities, and Accomplishments

In a paragraph or two per Proposed Use², discuss the highlights, challenges, opportunities, and accomplishments realized at regional, subregional, or local levels to date. This part may include updates about:

- Engaging stakeholders
- Building support for housing and transportation
- Developing strategies for reducing VMT
- Adopting policy reforms to remove barriers to housing production
- Completing project deliverables
- Fostering subregional collaboration on housing and transportation planning
- Administering technical assistance
- Best practices
- Exemplary highlights and program outcomes

Part III – Activity Status and Funding Summary

Utilize the project timeline and budget from the approved grant application to complete the tables for each Proposed Use according to the columns provided as follows:

- **Activity No.** – Should correspond with Activity Number in Proposed Use Timeline and Budget in full application.
- **Activity Title** – Should correspond with Activity Title in Proposed Use Timeline and Budget in full application.
- **Eligible Uses** – Indicate which eligible uses are being achieved through the activity as listed in 50515.08 (c)(1)(E)(i-iv) (reference section [50515.08 \(d\)\(4-7\)](#) for additional information):
 - (i) Accelerating infill development, including housing;
 - (ii) Supporting residents through realizing Multimodal Communities,
 - (iii) Shifting travel behavior through reducing driving, and/or
 - (iv) Increasing transit ridership.
- **Suballocation (Sub)** – Check the box for each activity that utilizes suballocated funds.
- **Timeline** – Approximate start and completion dates of work performed.

² For Proposed Uses that are suballocated, please provide this detail for each suballocation award.

- **Amount Allocated & Amount Expended** – Specify the grant amounts allocated and expended for each approved Proposed Use and Subtask.
- **Status** – Select a status from the dropdown menu (not started, in progress, complete).

Part IV – Measurable Outcomes by Proposed Use

Provide information in the tables provided related to accelerating infill housing, reducing VMT, and Affirmatively Furthering Fair Housing resulting from the performance of activities as of the end of the reporting period.

Part V – Web Report

Provide the URL(s) on the grantee's public website containing existing maps that illustrate VMT generation patterns in their region. A grantee may submit maps produced in the development of the grantee's adopted sustainable community strategies. If public maps are not available on the grantee's website, a statement confirming that the VMT information in [Site Check \(https://sitecheck.opr.ca.gov\)](https://sitecheck.opr.ca.gov) accurately visualizes VMT patterns in their region is sufficient. Additional maps relevant to the proposed use(s) may also be included.

Part VI – Additional Information

Provide materials produced for REAP 2.0 activities as supplemental documentation to this report. This may include templates, announcements, or other program guidance. Common file formats such as PDF, Word document, JPEG, etc. are sufficient.

The grantee may add any other information as deemed appropriate to demonstrate the status and impacts of the overall REAP 2.0 activities. The grantee may also discuss any anticipated changes and limiting or confounding factors potentially impacting the effectiveness of the activities.

The grantee may also add recent developments to the data inputted in the Annual Report submitted in the previous reporting period, if applicable. Self-reported data by cities and counties is available on [HCD's Housing Element and Implementation and APR Data Dashboard \(https://www.hcd.ca.gov/planning-and-community-development/housing-open-data-tools/housing-element-implementation-and-apr-dashboard\)](https://www.hcd.ca.gov/planning-and-community-development/housing-open-data-tools/housing-element-implementation-and-apr-dashboard) (note that HCD cannot independently verify most project-level data). HCD recognizes REAP 2.0 funds may not immediately impact production indicators for projects completed in 2023 and 2024, but that these numbers may be used as a baseline or context for indicating housing production at a regional scale.

Report

Part I – Overall Context

Overview of Proposed Use(s) and Subtask(s):

Humboldt County Association of Governments REAP 2.0 funding is being utilized to improve transit and housing choices in McKinleyville, Humboldt County, with a focus on reducing vehicle miles traveled, increasing housing accessibility, and fostering sustainable community growth.

The initiative consists of two key components:

1. On-Demand Micro-Transit Pilot Program – This program aims to transform transit options within McKinleyville by introducing a zero-emission, on-demand micro-transit system. The micro-transit service will provide more flexible and accessible transportation options, allowing residents to book rides within town and connect to intercity transit routes. This approach is expected to decrease reliance on single-occupancy vehicles, improve mobility for residents without access to a personal car, and enhance the overall sustainability of the region's transportation network.

The micro-transit service will operate with electric vehicles, aligning with California's goals for reducing greenhouse gas emissions. Additionally, the program includes funding for transit marketing and outreach to educate the community on how to effectively use the new system. Route optimization software will also be implemented to ensure efficiency, helping to determine demand-driven routes and minimize service gaps. The program will further support operational costs for new routes, particularly a dedicated McKinleyville-to-Arcata transit link, which will serve as a crucial corridor for residents commuting between these two locations.

2. We Are Up Housing Initiative – This project focuses on developing an inclusive, mixed-income, intergenerational housing community designed to address the lack of housing opportunities for individuals with disabilities, seniors, and essential workers. The project has expanded from 50 to 70 housing units since its inception, reflecting community demand and project feasibility. The initiative includes a transit-oriented design, incorporating a bus stop adjacent to a grocery store, allowing for easy access to public transportation.

Current Status:

1. On-Demand Microtransit Pilot Program:

The micro-transit feasibility assessment has been completed, and partnerships have been established to support its implementation. The On-Demand Microtransit Pilot Program is poised to enhance local transit with a focus on accessibility, efficiency, and rider convenience. The dispatching software for the service has been successfully installed and tested. This cutting-edge system allows riders to book their own rides and manage payments through personalized accounts, streamlining the booking process. With real-time vehicle dispatching, the program eliminates the need for manual ride bookings, significantly reducing wait times and enhancing operational efficiency. The program's service zones are carefully designed to maximize efficiency and ensure quick response times. To prioritize accessibility, the microtransit service will operate as a curb-to-curb system within McKinleyville, making it user-friendly for riders of all abilities. In Arcata, strategically identified pick-up locations seamlessly integrate with the mainline transit system, offering riders easy transfer points and boosting overall connectivity across the region.

2. We Are Up Housing Initiative:

The We Are Up project has successfully secured site control and has initiated pre-development planning to ensure a smooth transition into the next phases of construction. Community engagement and outreach efforts are actively ongoing, helping to inform and involve local stakeholders in the development process.

The project is currently in the final stages of design and is preparing for planning commission review in the coming months. Funding supports various stages of development, including entitlement design and planning, CEQA compliance, a transportation study, and schematic design. Pre-development meetings have been held with multiple stakeholders, including the Area 1 Board on Aging, Redwood Coast Regional Center, local educational institutions, and community organizations, to ensure the project meets a broad range of community needs.

Additionally, a greenhouse funded through private donations will allow for early programming to commence before the full housing build-out, providing job training opportunities and fostering community engagement.

Part II –Highlights, Challenges, Opportunities, and Accomplishments

1. On-Demand Microtransit Pilot Program:

The microtransit pilot program will transform this typically suburban community's first-last mile mobility options. In combination with the We Are Up infill project, the microtransit pilot program will be a catalyst to tilt McKinleyville's development pattern toward a more multi-modal and less car-dependent future

- Highlights: The microtransit system is designed with convenience and ease of use at its core. It aims to encourage people to shift from private vehicles to public transportation, providing a seamless and user-friendly experience.
- Challenges: One of the primary challenges is educating the public on how to utilize the system effectively. To address this, a comprehensive rider guide pamphlet and a user-centric website have been developed, ensuring passengers have access to the necessary tools and resources.
- Opportunities: Based on the pilot program's results, there is a significant opportunity to expand microtransit services to other rural areas, further increasing accessibility and efficiency in underserved regions.
- Accomplishments: The program has achieved remarkable milestones, including reducing vehicle miles traveled with a targeted reduction exceeding 84,000 miles. This contributes to environmental sustainability and decreased traffic congestion.

2. We Are Up Housing Initiative:

The We Are Up project design is nearly complete, and design renderings are now available for review. The project is expected to go before the planning commission for permit approvals in June or July. Additionally, the initiative has received funding from private donations to build a greenhouse, which will allow for some programming to begin even before the housing units are constructed. This early programming will help provide community engagement opportunities and support workforce training efforts for residents and program participants.

1. On-Demand Microtransit Pilot Program:

- Highlights: Community support for mixed-income housing and innovative transit solutions.
- Challenges: Limited buildable land and community apprehension toward density increases.
- Opportunities: Expansion of micro-transit to other rural areas based on pilot results.
- Accomplishments:
 - Increased housing units from 50 to 70 since the grant was awarded.
 - Design includes a bus stop on the northwest corner near an existing grocery store, benefiting both residents and the community.
 - Collaboration with agencies such as Area 1 Board on Aging, Redwood Coast Regional Center, and planned meetings with schools, FFA groups, Cal Poly, and Special Olympics.

Part III – Activity Status and Funding Summary

Insert data in the tables below regarding the status of activities, and funding allocations and expenditures for each Proposed Use.

Activity No.	Activity Title	Eligible Uses	Sub	Timeline	Amount Allocated	Amount Expended	Status
1.0	On Demand Microtransit	ex: (i), (iii)	☐		1,475,457.00	173,273.00	In Progress
1 .1	Tranist Program Marketing and Outreach	ii, iii, iv	☒	22/23-23/24	30,000.00	30,000.00	In Progress
1 .2	Route Optimization Software	ii, iii, iv	☒	23/24-25/26	60,000.00	60,000.00	In Progress
1 .3	McKinleyville to Arcata Operating Costs	ii, iii, iv	☒	24/25-25-26	682,500.00	31,408.00	In Progress
1 .4	McKinleyville to Arcata purchase of 2 electric vehicles	ii, iii, iv	☒	23/24-23/24	0.00	0.00	Not Started
1 .5	McKinleyville Internal Route Operating Costs	ii, iii, iv	☒	24/25-25/26	682,500.00	31,408.00	In Progress
1 .6	McKinleyville Internal Route purchase of electric vehicles	ii, iii, iv	☒	23/24-23/24	0.00	0.00	Not Started
1 .7	Grant Administration, Route Evaluation, and Information Sharing	ii, iii, iv	☒	22/23-25/26	20,457.00	20,457.00	In Progress
2 .0	We Are Up Housing Initiative	i, ii, iii, iv	☐		1,223,950.00	797,815.21	In Progress
2 .1	Entitlement Design and Planning, Community Outreach	i, ii, iii, iv	☒	10/1/21-1/1/23	300,000.00	276,586.71	In Progress
2 .2	Schematic Design Documents	i, ii, iii, iv	☒	1/1/23-10/1/24	235,400.00	135,925.00	In Progress

Activity No.	Activity Title	Eligible Uses	Sub	Timeline	Amount Allocated	Amount Expended	Status
2 .3	Permitted Construction Documents	i, ii, iii, iv	☒	10/1/23-4/1/24	526,550.00	380,187.50	In Progress
2 .4	Permit, Planning and Trades Fees	i, ii, iii, iv	☒	4/1/24-4/1/24	0.00	0.00	Not Started
2 .5	Off-site Improvements for Pedestrian Access	i, ii, iii, iv	☒	4/1/24-7/1/24	102,000.00	0.00	Not Started
2 .6	Grant Administration, Equitable Outreach and Information Sharing	i, ii, iii, iv	☒	1/1/23-12/31/25	10,000.00	3,341.00	In Progress
2 .7	Land Acquisition and/or fees related to purchase	i, ii, iii, iv	☒	2023-4/2024	500,000.00	1,775.00	In Progress
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-

Activity No.	Activity Title	Eligible Uses	Sub	Timeline	Amount Allocated	Amount Expended	Status
- -			☐				-Select-
- -			☐				-Select-
- -			☐				-Select-
Total	N/A	N/A	N/A	N/A	\$ 0.00	\$ 0.00	N/A

Part IV – Measurable Outcomes by Proposed Use

Input estimates in the tables below resulting from the performance of each REAP 2.0 activity. Please complete to the best of your ability regardless of whether the activity has been fully implemented or not.

Accelerating Infill Development

Proposed Use	Measurable Outcome	Baseline	Target	Results
1	Number of Units	0	70	TBD
2				
3				
4				
5				
6				
7				
8				

Affirmatively Furthering Fair Housing

Proposed Use	Measurable Outcome	Baseline	Target	Results
1	Housing opportunities for individuals with disabilities	0	70	TBD
2				
3				
4				
5				
6				
7				
8				

Reducing Vehicle Miles Traveled

Proposed Use	Measurable Outcome	Baseline	Target	Results
1	Reduction in single-occupancy vehicle trips McKinleyville	0	39748	TBD
2	Reduction in single-occupancy vehicle trips McKinleyville to Arcata	0	44294	TBD
3				
4				
5				
6				
7				
8				

Part V – Web Report

URL(s):

Part VI – Additional Information

Provide any additional indicators, outcomes, and anticipated changes, if applicable. ☒ Not Applicable