



APPLICATION FOR PERMIT TO INSTALL MANUFACTURED HOME / MOBILEHOME EARTHQUAKE RESISTANT BRACING SYSTEM

CONTRACTOR / OWNER-BUILDER DECLARATIONS

1. LICENSED CONTRACTOR DECLARATION

I hereby affirm under penalty of perjury that I am licensed under provisions of Business and Professions Code (BPC), division 3, chapter 9 (commencing with section 7000) and my license is in full force and effect.

License Class _____ Lic. No. _____ Exp. Date _____

Contractor _____ Date _____

2. OWNER-BUILDER DECLARATION (Choose one)

I hereby affirm under penalty of perjury that I am exempt from the Contractors State License Law for the following reason:

Business and Professions Code (BPC) section 7031.5: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors State License Law (commencing with BPC, division 3, chapter 9, section 7000) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).

☐ I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale.

BPC section 7044: The Contractors State License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself or through his or her own employees, provided that such improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.

☐ I, as owner of the property, am exclusively contracting with licensed contractors to construct the project.

BPC section 7044: The Contractors State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractors State License Law.

☐ I am exempt under BPC section _____ for this reason:

Owner _____ Date _____

3. WORKERS' COMPENSATION DECLARATION (Choose one)

I hereby affirm under penalty perjury one of the following declarations:

☐ I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Labor Code section 3700, for the performance of the work for which this permit is issued.

☐ I have and will maintain workers' compensation insurance, as required by Labor Code section 3700, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier _____

Policy Number _____

☐ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to workers' compensation laws of California, and agree that if I should become subject to workers' compensation provisions of Labor Code section 3700, I shall forthwith comply with those provisions.

Applicant _____ Date _____

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN LABOR CODE SECTION 3706, INTEREST, AND ATTORNEY'S FEES.

4. CERTIFICATION

I certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction, and hereby authorize representatives of this county to enter upon the above-mentioned property for inspection purposes.

Signature of Applicant or Agent _____ Date _____

SECTION 1. APPLICANT INFORMATION

Check one: ☐ CONTRACTOR ☐ REGISTERED OWNER

☐ OTHER _____
Other relationship to installer

Name _____

Address _____

City _____ Zip _____

Telephone _____

Email Address _____

Architect / Engineer Information (If applicable)

Name _____

Address _____

Telephone _____

License Number _____

SECTION 2. INSTALLATION SITE INFORMATION

Registered Owner Name _____

Address _____ Lot # _____

City _____ State _____ Zip _____

Telephone _____

Park Name _____

Site Address _____ Lot # _____

City _____ County _____

SECTION 3. EARTHQUAKE BRACING SYSTEM INFORMATION

☐ NEW ☐ REINSTALL Standard Plan Approval No. _____

Manufacturer Name _____

Brand Name _____

Model Number _____

SECTION 4. APPLICANT SIGNATURE

I hereby certify under penalty of perjury that the information provided herein is true and correct.

Applicant Signature _____ Date _____

NOTE:

This application must be accompanied by a copy of the plans and manufacturer's installation instructions made from the original, bearing the Department's stamp of approval and by the appropriate fees in accordance with the California Code of Regulations, title 25, chapter 2.

DEPARTMENT USE ONLY

Park ID No. _____

Closed by _____

Date closed _____

DTN _____

COLLECTION INFORMATION

Collection # _____

Fee received _____

Collection date _____

Date _____

Issued by _____

Expires _____

INSTRUCTIONS

Complete the application, including the Contractor / Owner-Builder Declarations. Submit the completed application and required fees, as contained in the California Code of Regulations, title 25, chapter 2, to the appropriate Area Office listed below.

Northern Area Office
9342 Tech Center Drive, Suite 550
Sacramento, CA 95826
(800) 952-8356

Southern Area Office
3737 Main Street, Suite 400
Riverside, CA 92501
(800) 952-8356

CONTRACTOR / OWNER-BUILDER DECLARATIONS

CONTRACTOR: Contractors proposing construction are required by state law to provide the following information:

- **ITEM 1: LICENSED CONTRACTOR DECLARATION**

Enter the contractor's license class, license number, license expiration date, and the contractor's signature and date.

- **ITEM 3: WORKER'S COMPENSATION DECLARATION**

Place a check mark next to the declaration regarding the workers' compensation coverage that applies to the contractor. If the second declaration is marked, the contractor must also provide the carrier's name and policy number. This item must be signed by the contractor and dated.

- **ITEM 4: CERTIFICATION**

The certification must be signed and dated by the contractor or agent on behalf of the contractor.

OWNER-BUILDER: If the work or activity as described on the application is being completed by the owner, the owner must complete the following items:

- **ITEM 2: OWNER-BUILDER DECLARATION**

Place a check mark next to the declaration which is applicable. If the third declaration is marked, enter the section number from the Business and Professions Code (BPC) that provides the exemption and the reason for the exemption. The owner must also sign and date this section.

- **ITEM 4: CERTIFICATION**

The certification must be signed and dated by the owner.

SECTION 1. APPLICANT INFORMATION

Enter the applicant's name, address, telephone number, and email address. The Department will contact or correspond with the party that is entered as the applicant. Check the appropriate box to describe the applicant. If the OTHER checkbox is marked, please indicate the relationship to the owner. If the requested services involve an architect or engineer, enter the architect or engineer's name, address, telephone number, and license number.

SECTION 2. INSTALLATION SITE INFORMATION

Enter the name, address, and **contact** telephone number of the manufactured home/mobilehome registered owner where the system is to be installed. Enter the name and address of the mobilehome park.

SECTION 3. EARTHQUAKE RESISTANT BRACING SYSTEM INFORMATION

Check the appropriate box to indicate if the system is a new installation or a reinstallation. A new installation means a new system that has not previously been installed under a unit. A reinstallation means a system that is being reinstalled for the same purpose as the original installation. Plans for an existing system to be reinstalled will require the plans to be submitted for approval or the previous approval must still be valid. Enter the Standard Plan Approval Number. Enter the name of the system manufacturer. Enter the BRAND NAME and MODEL NUMBER of the system.

SECTION 4. APPLICANT SIGNATURE

The signature of the applicant is required along with the date the form is signed. This signature is your certification that the information provided on this application is true and correct.