2025 Housing Element & General Plan Annual Progress Report (APR) Webinar

Department of Housing and Community Development (HCD)
Governor's Office of Land Use & Climate Innovation (LCI)

HCD Presenters:

- Kevan Rolfness, *Housing Data Specialist*
- Isaac O'Connell, *Housing Data Specialist*
- Fidel Herrera, *Housing Element Implementation Section Chief*

LCI Presenters:

- Nils Jepson, *Assistant Planner*
- Patricia Kennedy, *Policy Programs Manager*

APR Webinar Contents

- HCD – Housing Element APRs

  - Overview & Timeline
  - Updates to 2025 Form
  - HCD Connect – How to Submit
  - Accessing & Revising APR Data
  - **Detailed APR Form Walkthrough**

- LCI – General Plan APRs

  - GP APR Overview
  - Content Considerations
  - Submission Requirements

- Q & A (15 minutes)

Q&A

Please ask your questions in the Zoom Q&A as they come up throughout the Webinar

Overview & Timeline

- **Gov. Code § 65400**: Each jurisdiction required to prepare APR using form and definitions adopted by HCD

- **2025 APR Reporting Timeline:**

  - **Jan. 2, 2026** – HCD begins accepting submissions of 2025 APRs
  - **Jan. 30** – HCD hosts APR Office Hours session #1 (1:30-3:00pm)
  - **Feb. 27** – APR Office Hours session #2 (1:30-3:00pm)
  - **Mar. 27** – APR Office Hours session #3 (1:30-3:00pm)
  - **Apr. 1** – Statutory deadline for all jurisdictions to submit 2025 APR
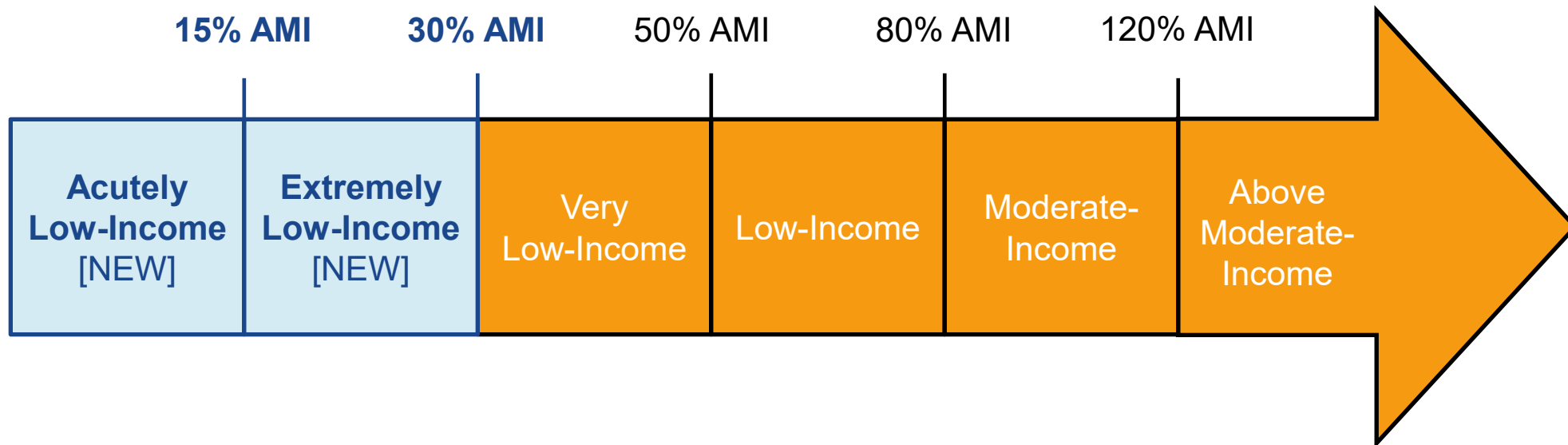
Updates to 2025 APR Form

- Expanded income categories (AB 3039)

- Historic Designations (AB 2580)

- Opportunity Area Tracking (AB 2667)

- Enhanced Housing Element Program Reporting

Expanded income categories (AB 3093)

Unit affordability levels:

| 15% AMI | 30% AMI | 50% AMI | 80% AMI | 120% AMI |

| Acutely Low-Income [NEW] | Extremely Low-Income [NEW] | Very Low-Income | Low-Income | Moderate-Income | Above Moderate-Income |

- RHNA Implications (Table B)
  - ALI/ELI units will count towards VLI RHNA targets

- Resources: Income Limits by County, Affordability Calculator on APR Website

Historic Designations (AB 2580)

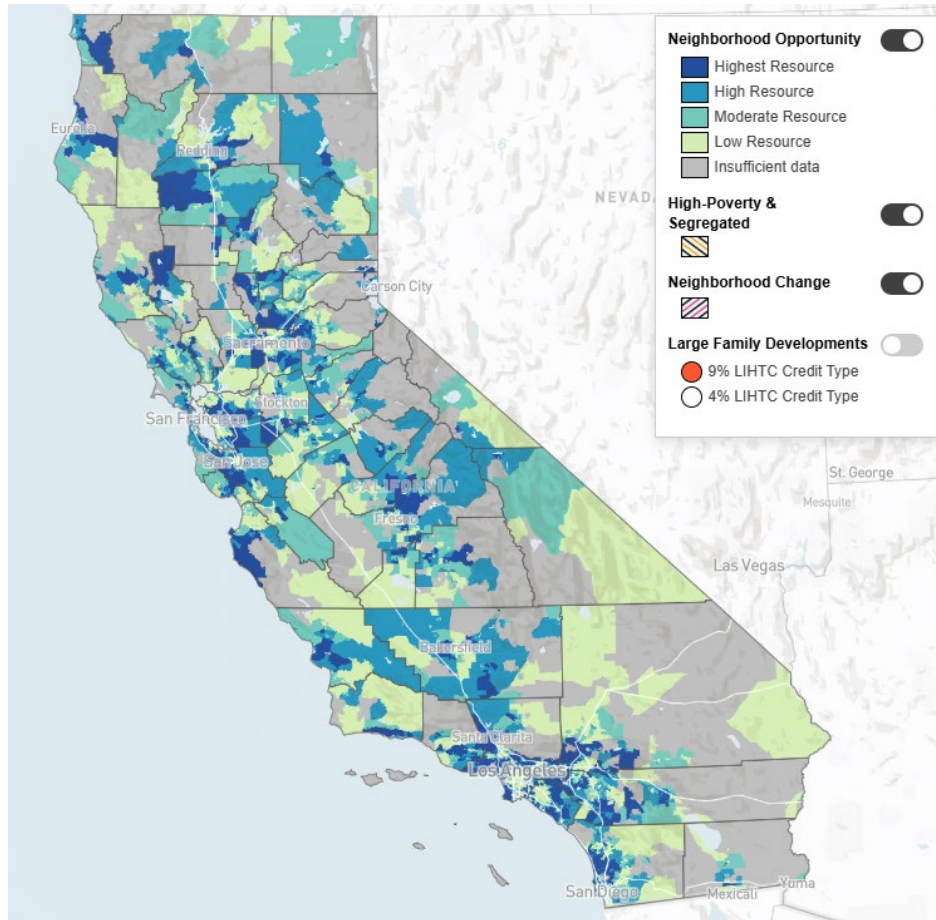- Reporting on new historic designations in your jurisdiction

Table L [New Table]

Tables A & A2 [New Field]

Table L							
Historical Resources							
Parcel Identifier		Designation				Size	Notes
1		2				3	4
APN	Street Address/Intersection	Date of Designation	Designation Level	Historic Site Period	Areas of Significance	Parcel Size (in acres)	Notes

Historic Sites
14
Is this project located on a site with an associated historical designation as outlined in Government Code Section 65400(a)(2)(N) and reported on Table L?

Opportunity Area Tracking (AB 2667)

CTCAC/HCD Opportunity Area Maps

- Requires data on Opportunity Area designations of each housing project reported in APR

- **NO additional work needed from jurisdictions for this reporting**
  - HCD internal system will track this data, report it on APR dashboard

Enhanced Housing Element Program Reporting

Table D updated to collect more clear data on housing element program implementation:

Table D								
Program Implementation Status pursuant to GC Section 65583								
Housing Programs Progress Report Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.								
1	2	3	4	5	6	7	8	9
Name of Program	Objective	Projected Completion Date in Housing Element	Applicable Cycle	Status of Program Implementation	Program Implementation Details	Quantified Outcomes: Category	Quantified Outcomes: Count	Supporting Documents

2025 APR Form Walkthrough

Submitting your APR (HCD Connect)

- [HCD Connect Login / Account Creation](#)

- [HCD Connect Help | California Department of Housing and Community Development](#)

Revising prior APRs

- Revised APRs for 2018 through 2024 are accepted

- Must be submitted via email to apr@hcd.ca.gov

- Must use current version of the form

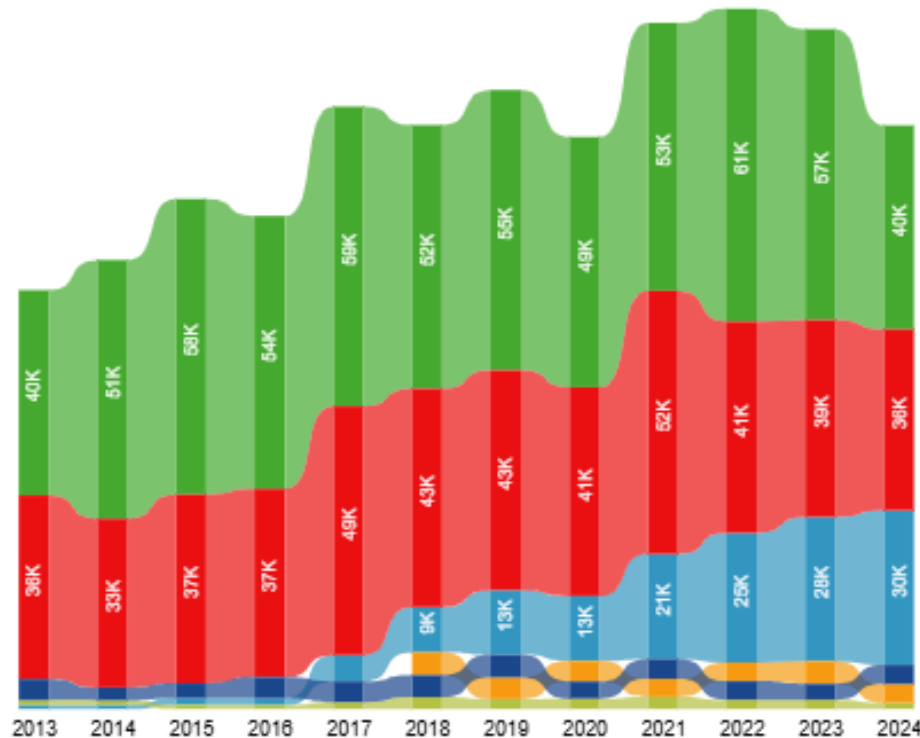- Please anticipate longer processing times, particularly around April 1 deadline
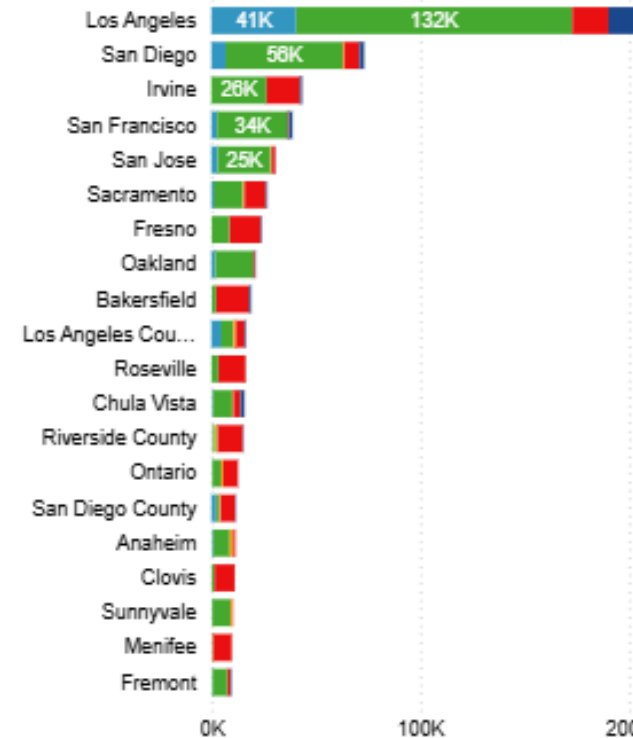
Accessing APR Data - Dashboard

Accessing APR Data – Open Data Portal

Accessing APR Data – [Download](#)

Housing Element Annual Progress Report (APR) Data by Jurisdiction and Year

Government Code section 65400 requires that each city, county, or city and county, including charter cities, prepare an annual progress report (APR) on the status of the housing element of its general plan and progress in its implementation. This dataset includes information reported to the Department of Housing and Community Development (HCD) by local jurisdictions on their APR form. Additional information about annual progress reports (APR), including the form, instructions, and definition can be found on HCD's website here: https://www.hcd.ca.gov/planning-and-community-development/annual-progress-reports.

Data and Resources

CSV APR Table A 🔥	⊕ Download
DOC APR Table A Data Dictionary 🔥	⊕ Download
CSV APR Table A2 🔥	⊕ Download
DOC APR Table A2 Data Dictionary 🔥	⊕ Download

Questions now for HCD?

Ask using the Zoom Q&A feature!

Questions Later?
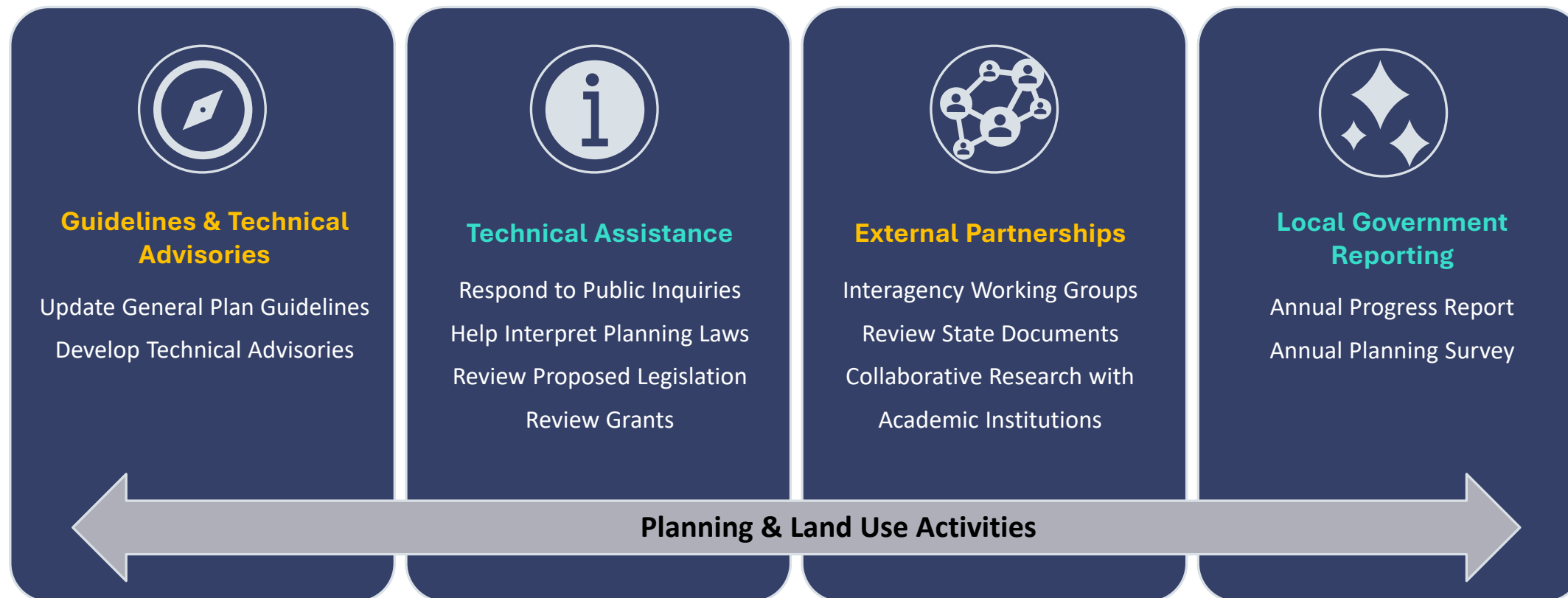
Email us at apr@hcd.ca.gov

General Plan Annual Progress Report (APR) Overview

2025 Reporting Period

GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INNOVATION (LCI)

Overview of LCI's Planning Activities

Guidelines & Technical Advisories

Update General Plan Guidelines

Develop Technical Advisories

Technical Assistance

Respond to Public Inquiries

Help Interpret Planning Laws

Review Proposed Legislation

Review Grants

External Partnerships

Interagency Working Groups

Review State Documents

Collaborative Research with Academic Institutions

Local Government Reporting

Annual Progress Report

Annual Planning Survey
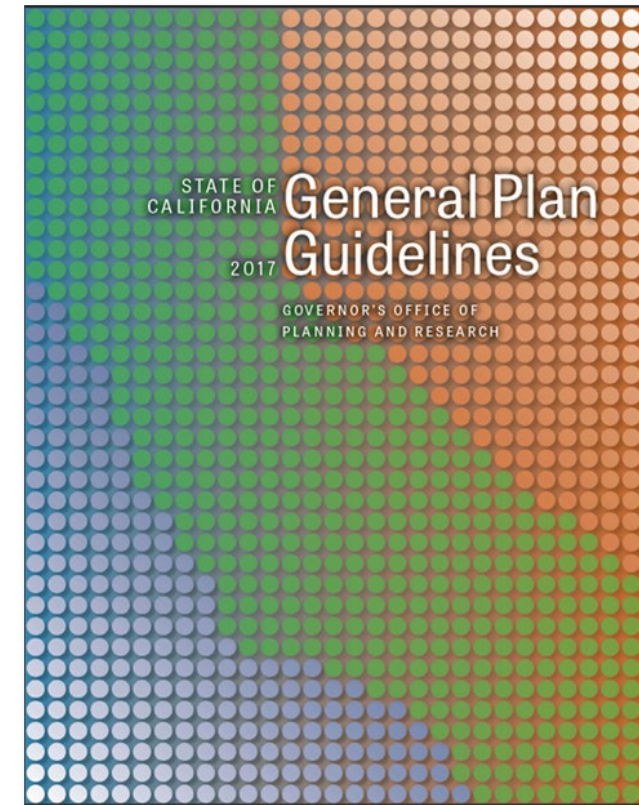
Planning & Land Use Activities

General Plan Overview

Required Elements
- Land Use
- Circulation
- Housing
- Conservation
- Open Space
- Noise
- Safety
- Environmental Justice*
- Air Quality*

Topical Considerations
- Climate Adaptation, Mitigation, and Resilience
- Health
- Equity
- Tribal Traditional Knowledge
- Community Engagement

STATE OF CALIFORNIA 2017 **General Plan Guidelines**
GOVERNOR'S OFFICE OF PLANNING AND RESEARCH

What is the General Plan Annual Progress Report (GP APR)?

- A report to the legislative body and public regarding the implementation of the General Plan for a given year (can be fiscal or calendar)

- The GP APR must be presented to the local legislature for review and acceptance, usually as a consent or discussion item on a regular meeting agenda

- For the 2025 cycle, GP APRs will only be accepted through the GP APR Submission Form

- GP APR Submission Form will be available **January 5, 2026,** at **lci.ca.gov/planning/general-plan**

GP APR Content Considerations - Reminders

- No standardized form or format

- Does not need to include all elements

- Intended to be a summary of activities for all elements that were implemented, not just the housing element

- Reporting on planning activities is required even when undergoing a comprehensive update

GP APR Content Considerations

- Reporting period type (fiscal/calendar)

- Reporting period of GP APR being submitted

- Date of presentation/acceptance by the local legislative body

- Recommended to provide GP update history
  - Last update of each element
  - Next planned update for each element

GP APR Content Considerations (Cont.)

- Which parts of the general plan were implemented over the past year in addition to the housing element?

- What has changed or was introduced in the past year that has impacted land use policy decisions?

- How does the general plan comply with LCI's General Plan Guidelines and GP requirements (e.g., environmental Justice, tribal consultation, etc.)?

- How can the information be presented in a manner useful for the public?
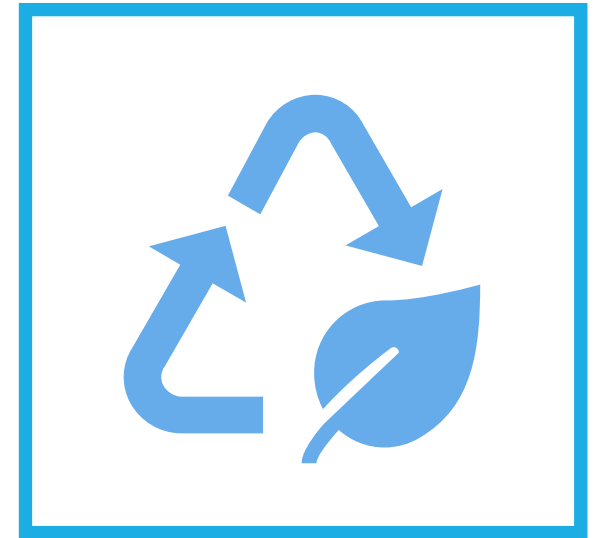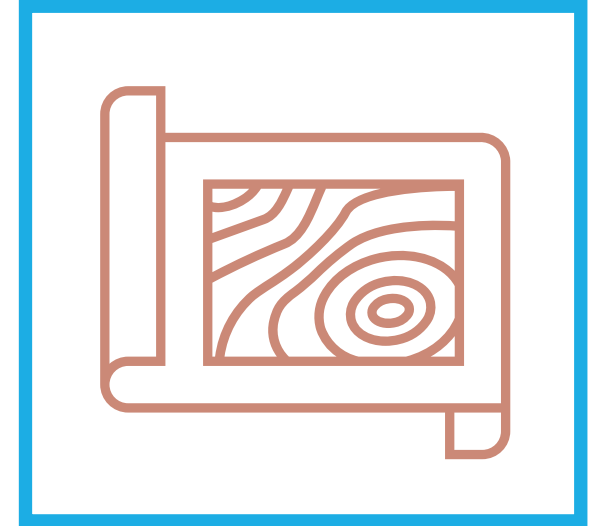
Recommended GP APR Contents

- **Local legislative priorities** for land use decision making (emergency ordinances, moratoria, etc.)
- Goals, policies, objectives, standards or other plan proposals that need to be added or were deleted, amended, or otherwise adjusted
- Interagency or local intergovernmental coordination efforts
- Equity planning considerations
- Implementation of mitigation measures from GP Final EIR or Negative Declaration

- One or more of the following with **specific references to planning activity**. These may include, but are not limited to:
  - Master plan creation and/or updates
  - Environmental assessments
  - Specific plan creation and/or updates
  - Annexation studies, and other studies or plans
  - General Plan amendments
  - Major development applications processed

Recommended GP APR Contents - Additional Content (Cont.)

- Promote infill development, reuse, and redevelopment particularly in underserved areas while preserving cultural and historic resources

- Protect environmental and agricultural resources and other natural resources

- Encourage efficient development patterns
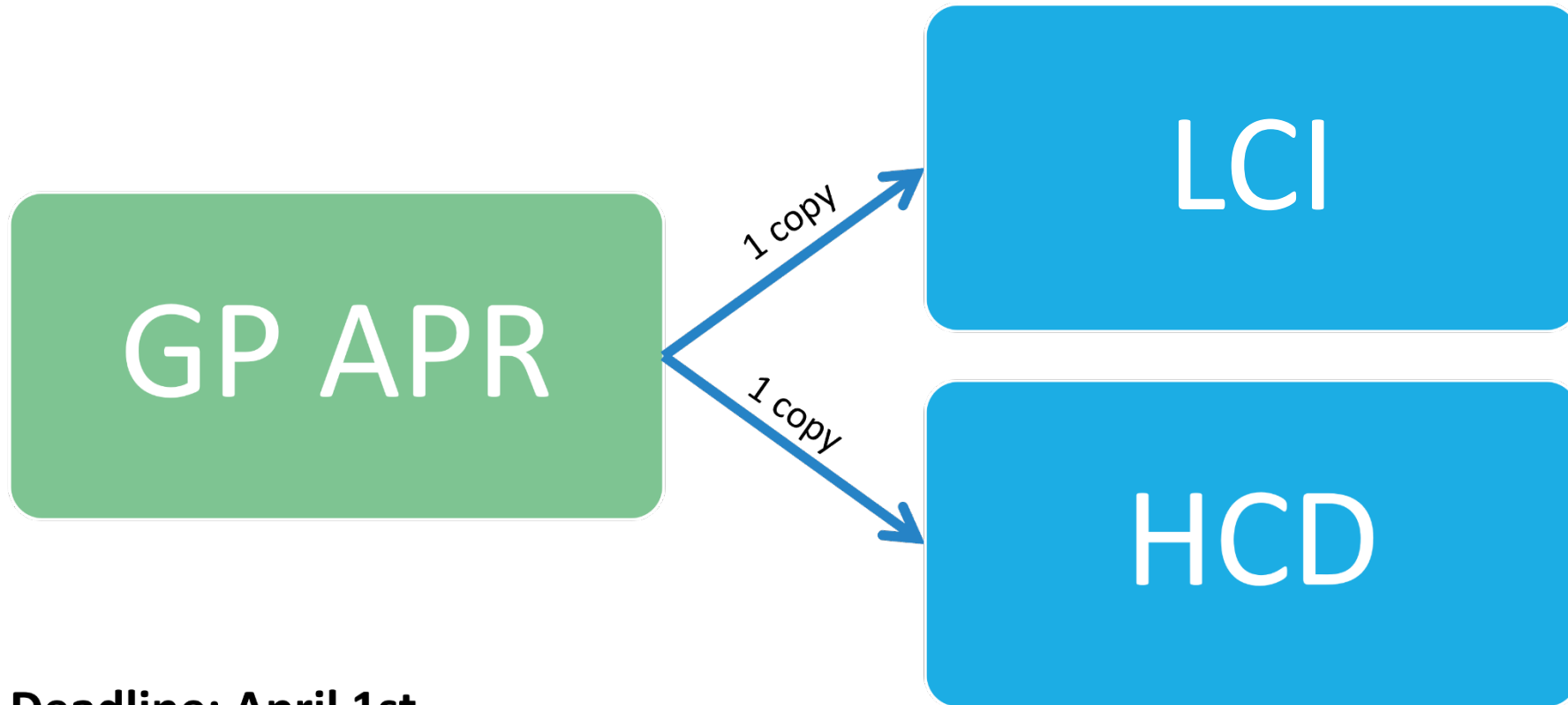
- Analyze economic development and long-term growth.

Other Actions Related to General Plan Implementation

- Outline department goals, objectives, activities and responsibilities, as they relate to land use planning

- Perform a regional or sub-regional outlook of population growth, housing, job generation, and other socioeconomic trends

- Summarize the comments of other boards and commissions on the general plan implementation

- Identify and monitor **customer service improvements and methods** to encourage public involvement in planning activities

- Review and summarize **grant administration** for land use planning activities

- Provide a **technology review** such as implementation of Geographic Information Systems (GIS) or establishment of web sites

GP APR Submission Requirements

GP APR → LCI (1 copy)

GP APR → HCD (1 copy)

Deadline: April 1st

GP APR Submission to LCI

Submit GP APR through the

GP APR Submission Form.

This is the only method of submission.

GP APR Submission to LCI
General Plan APR Submission Form

The form requests the following information:

- Appropriate contact information
- Agency information
- Jurisdiction type (city, county, city/county)
- Name of jurisdiction
- Charter city
- Reporting period type of GP APR being submitted (fiscal or calendar)
- Reporting period of GP APR being submitted
- Resubmittal
- Reporting period of resubmittal
- Date of presentation or acceptance by a local legislative body. Planned dates are acceptable as well.
- ***Optional questions for improving the GP APR process**

GP APR Submission to LCI

General Plan APR Submission Form

The GP APR Submission Form will be available **January 5, 2026** at **lci.ca.gov/planning/general-plan**

GP APR Submission to HCD
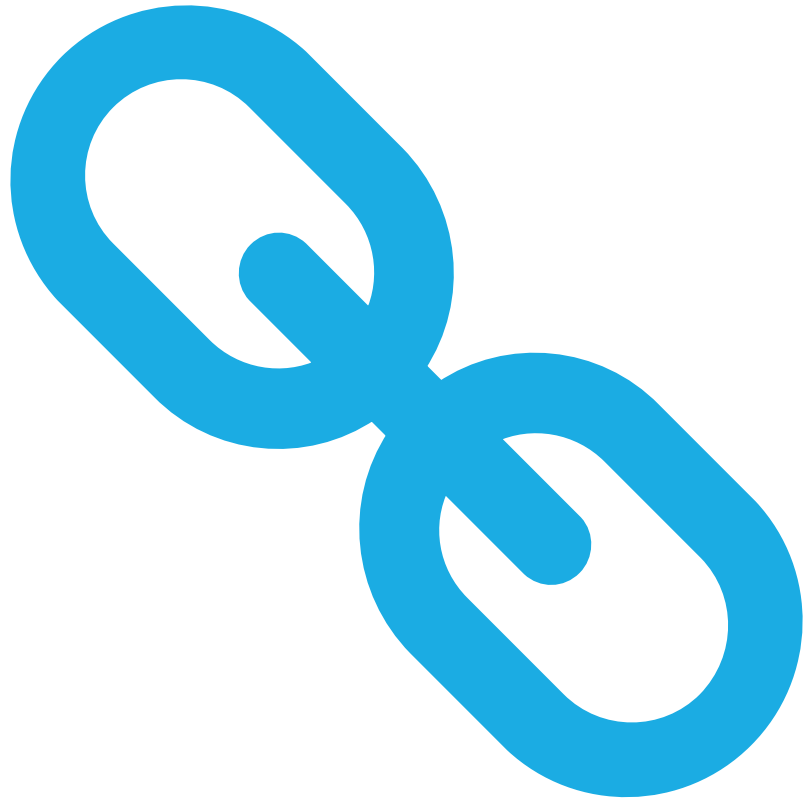
The GP APR may be submitted as an attachment in an MS Office application or PDF via email to apr@hcd.ca.gov.

Some Reminders…

- Effective January 1, 2019, SB 1333 removed the charter city exemption for this requirement. *See GOV 65700, Amended by Stats. 2018, Ch. 856, Sec. 3.*

- No penalties for submitting GP APR to LCI past April 1

- You can submit an APR before conducting a local public hearing and approval process, but jurisdictions are encouraged to resubmit GP APR to LCI after doing so.

- According to Government Code Section 65040.5(a) and (b), LCI is tasked with notifying a city or county if a general plan has not been revised within eight years and will notify the Attorney General if a general plan has not been revised within ten years.

Helpful Links

LCI – General Plan Information: *General Plan Annual Progress Report* (https://lci.ca.gov/planning/general-plan/)

HCD – Annual Progress Reports (APRs) (https://www.hcd.ca.gov/planning-and-community-development/annual-progress-reports)

Thank you!

If you have any questions or concerns, please email lci.apr@lci.ca.gov.

Q&A