

# State of California

# 2025 Citizen Participation Plan

# Substantial Amendment

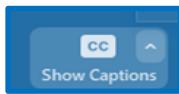
Virtual Public Hearing  
Thursday, November 20, 2025  
2:00 P.M.

California Department of Housing and Community  
Development (HCD)  
Division of Federal Financial Assistance (DFFA)





# Housekeeping

- Meeting Is Recorded
- Recording and Slides Available/Posted
- Comments on the Citizen Participation Plan Amendment are saved as Public Record
- All Participant Lines Muted Upon Entry 
- Use “Raise Hand” Feature 
- Use Q&A for Questions 
- Use Chat 
- Closed Captioning 



# Welcome



Department of Housing and Community Development  
May Lee State Office Complex – Southwest Tower  
651 Bannon Street, Suite 400  
Sacramento, CA 95811  
[FederalReporting@hcd.ca.gov](mailto:FederalReporting@hcd.ca.gov)  
(916) 263-2771

## Facilitators:

**Alexis Navarro, HUD Reporting Analyst**

## Presenter:

**Dawn Magnusson, HUD Reporting Representative**

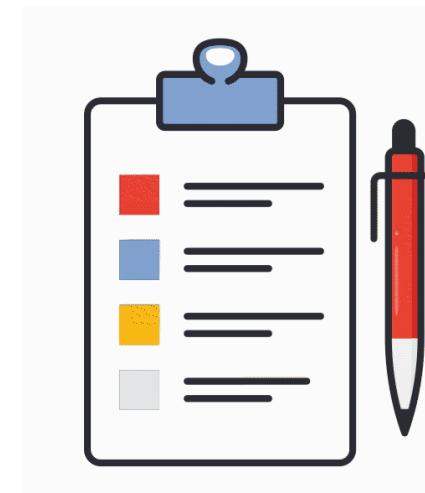
**Luke Gladstein, HUD Reporting Representative**

*Samantha Brumbaugh, HUD Reporting Manager  
Chelsea Meuleman, Section Chief, ESG and HUD Reporting*



# Agenda

- ▶ Introduction
- ▶ Background
- ▶ Purpose
- ▶ Example of Change
- ▶ Closing
- ▶ Questions/Comments





# Citizen Participation Plan Amendment: Introduction

## **What a Substantial Amendment is:**

If the Department needs to make big changes to the Consolidated Plan (Con Plan), Annual Action Plan (AAP), Citizen Participation Plan (CPP), or other plans, we must make an amendment:

- to add or remove a goal that determines how money is distributed.
- to change how money is awarded if it's not already explained in the Con Plan.
- to change how we make information and opportunities for public comment available.



# Citizen Participation Plan Amendment: Background

## What is a Citizen Participation Plan (CPP)?

- A guide for public involvement in the planning and execution of federally funded programs.

## Purpose

- To ensure all community members, especially those from low- and moderate-income households, can be a part of the shaping of housing and community development projects.

## Applicable Programs

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships Program (HOME)
- Emergency Solutions Grants (ESG)
- National Housing Trust Fund (NHTF)
- Housing Opportunities for Persons With AIDS (HOPWA) *Administered by the California Department of Public Health*



# Citizen Participation Plan Amendment: Purpose

## **Changes being made are to:**

- update public notice language to align the CPP requirements with the federal regulations (Title 24 Code of Federal Regulations (CFR) Part 91).
- eliminate the need for newspaper publications for the Consolidated Plan (Con Plan), Annual Action Plan (AAP), and the Consolidated Annual Performance and Evaluation Report (CAPER).
- specify that notices will be posted on the Department of Housing and Community Development's (HCD) website and will be emailed to registered community members.



# Citizen Participation Plan Amendment: Purpose (Continued)

- clarify public hearing language to allow HCD to have in-person or virtual options.
- remove the Analysis of Impediments to Fair Housing Requirements section. Changes will closely align with the Title 24 CFR Part 91 requirements mandated by the United States Department of Housing and Urban Development (HUD).

These changes will bring better accessibility and reduce costs when obtaining public feedback on posted plans, reports, or amendments. These changes streamline public engagement while ensuring compliance with HUD requirements.



# Citizen Participation Plan Amendment: Example of Change

Previously:

Public hearings may be held in person and/or virtually

To clarify, HCD has changed this to:

Public hearings are designed to facilitate public engagement and provide opportunities for residents, including low- and moderate-income persons and those with special needs, to provide input on the proposed use of HUD funds. When conducted virtually, the Department will ensure the hearing platform complies with accessibility standards.

*This change brings clarity to the vague comment of “may be held”.*



# Citizen Participation Plan Amendment: Example of Change *(Continued)*

Previously:

The Department will publish a notice of a public comment period and summary of the proposed (draft) CAPER in at least one newspaper of general circulation and will distribute this summary to interested parties via electronic mailing.

To update, HCD has changed this to:

The Department will post a notice of a public comment period and summary of the proposed (draft) CAPER on the Department's website and will distribute this summary to interested parties via electronic mailing.

*This change brings HCD current with methods of reaching the public.*



# Public Comment Period

This amendment can be found on the Federal Plans and Reports webpage located here: [Citizen Participation Plan](#)

**Federal Plans and Reports - HUD Reporting**

Home > Plans & Reports > Federal Plans and Reports - HUD Reporting

The Federal Planning & Reporting Unit is directly involved with reporting from various federal programs as part of planning & compliance requirements, required by the U.S. Department of Housing and Urban Development (HUD).

The planning and reporting activities required for receipt of federal program funds include the development of the 5-year Consolidated Plan (Con Plan), 1-Year Annual Action Plan (AAP), the Consolidated Annual Performance Evaluation Report (CAPER), Semi-Annual Labor Compliance reports, Emergency Solutions Grants (ESG) Coronavirus Aid, Relief, and Economic Security (CARES) Act (ESG-CV) Quarterly Reporting, and other federally mandated reports.

**Citizen Participation Plan**

**Consolidated Plans**

**Annual Action Plans and Amendments (2020-2024)**

This Citizen Participation Plan Amendment is available for public comment for 30 days.

The public comment period runs from November 6, 2025 – December 6, 2025.



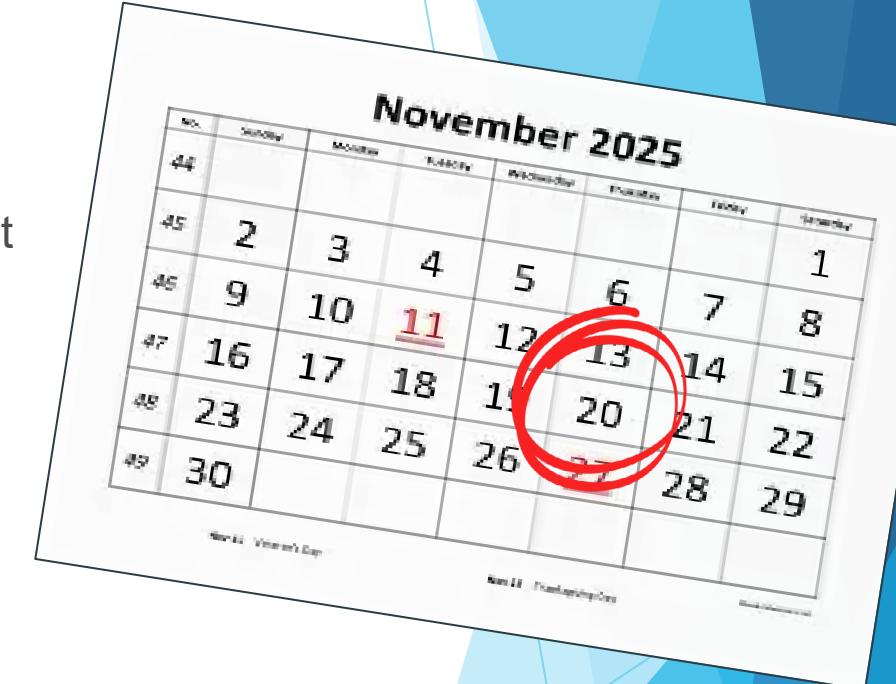


# How to Submit Comments

- ▶ Public Hearing
- ▶ In writing

California Department of Housing and Community Development  
651 Bannon St., Suite 400  
Sacramento, CA 95811  
Attention: HUD Reporting

- ▶ Email: [FederalReporting@hcd.ca.gov](mailto:FederalReporting@hcd.ca.gov)
- ▶ Phone: (916) 263-2771



## Accessibility and Accommodations:

HCD will make every effort to accommodate the needs of non-English-speaking residents and individuals with disabilities. Translation services and auxiliary aids are available upon request. Please submit requests by email to [FederalReporting@hcd.ca.gov](mailto:FederalReporting@hcd.ca.gov)



## Thank you!

Thank you for your participation. Your feedback helps us in our efforts to promote safe, affordable homes and vibrant, inclusive, sustainable communities for all Californians.

For more information, or to send a comment or question, please email [FederalReporting@hcd.ca.gov](mailto:FederalReporting@hcd.ca.gov).





# Questions, Comments, Feedback?



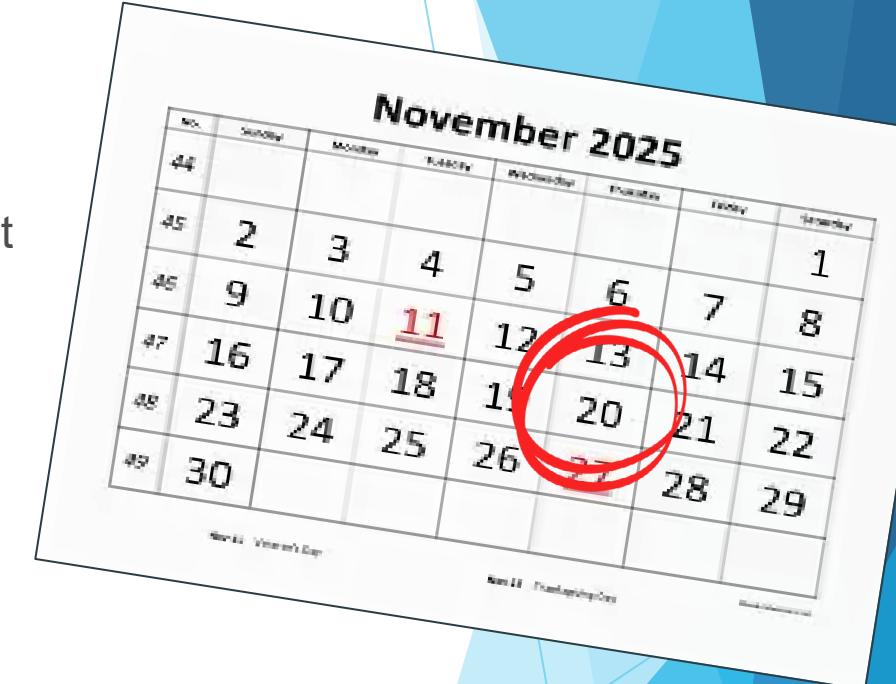


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