

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF CODES AND STANDARDS**

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INFORMATION BULLETIN 2023-01 (RT, MP, SOP, CM, MH, SPCM)

TO: Registration and Titling Customers
Mobilehome Park Operators and Residents
Special Occupancy Park Operators and Residents
Manufactured Home Manufacturers and Dealers
Mobilehome, Manufactured Home, Commercial Modular, and
Special Purpose Commercial Modular Owners
Interested Parties

FROM: Kyle Krause, Deputy Director
Division of Codes and Standards

SUBJECT: **Codes and Standards Online Services**

The California Department of Housing and Community Development (HCD) has launched Codes and Standards Online Services (C&S OS)—a user-friendly online portal designed for the public, HCD business partners, and Codes and Standards customers to access many HCD services online. C&S OS now allows customers to:

- Apply for duplicate title or registration cards for mobilehomes, manufactured homes, and commercial modulars
- Update registered owner or legal owner mailing or situs address
- Transfer ownership of manufactured homes and mobilehomes
- Apply for alteration permits for mobilehomes, manufactured homes, commercial modulars, and special purpose commercial modulars
- Apply to obtain an insignia of approval for mobilehomes, manufactured homes, commercial modulars, and special purpose commercial modulars
- Request a technical service inspection

C&S OS retains existing online services, such as:

- Search for mobilehome or special occupancy parks and employee housing facilities
- Search for occupational license holders
- Conduct title searches
- Open escrows

- Renew annual registration of mobilehomes, manufactured homes, and commercial modulars
- Submit complaints to the Mobilehome Assistance Center (MAC) and Mobilehome Residency Law Protection Program (MRLPP)
- Submit payments for fees due

C&S OS utilizes Google Translate™ to offer services in languages other than English. User guides and reference materials are available in the C&S OS portal to guide users through all applications.

Certain applications or services require users to create a log-in. Users with existing Codes and Standards Automated System (CASAS) logins will either need to create new accounts or reset existing requester, park, and legal service provider (LSP) accounts. Please reach out to CSOS@hcd.ca.gov if assistance is needed.

C&S OS is accessible through the [HCD website](http://www.hcd.ca.gov): www.hcd.ca.gov. All Codes and Standards services are still available in person or by mail. Additional programs and services will be added to C&S OS in the future.

For any inquiries or technical assistance related to C&S OS, please contact CSOS@hcd.ca.gov.