

CDBG Office Hours

Team HCD CDBG

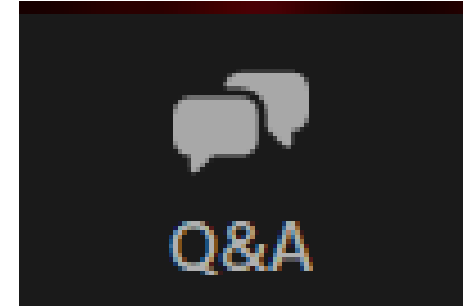
Wednesday, March 20, 2024





How to ask a question

- Webinar questions:
 - Click “Q & A” chat bubble to submit a question to the team
 - You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
 - The team will read questions out loud throughout the presentation and will provide answers if possible
 - All questions will be saved and recorded as part of the public record





CDBG Program Updates

2023 CDBG NOFA

- Application closed December 29, 2023 for the Over-the-counter (OTC) waitlisted projects
- We received 7 applications
- We conditionally awarded 6 applications

2023 CDBG NOFA Amendment #1

- Application closed March 15, 2024, for new projects when funds were exhausted
- We received 13 applications
- Staff are reviewing applications and will notify applicants of status this week



2024-2025 Draft Annual Action Plan

- Currently available for Public Review and Comment.
 - <https://www.hcd.ca.gov/sites/default/files/docs/policy-and-research/plan-report/2024-2025-draft-annual-action-plan.pdf>



CDBG Method of Distribution

- **Competitive Distribution:**
 - Planning and Public Services
- **Over-The-Counter (OTC) Distribution:**
 - Economic Development Programs and Projects
 - Housing Programs and Projects
 - Non-housing (Infrastructure and Public facilities)
- Colonias Set Aside (5%)
- Non-Federally Recognized Tribes Set Aside (1.25%)



Eligible Activities

- Eligible activities will be limited to the matrix codes as described in the link below:

[CDBG Allowed Matrix Codes and National Objective Codes \(HCD.ca.gov\)](https://www.hcd.ca.gov/cdbg/allowed-matrix-codes-and-national-objective-codes)



CDBG-CV Unclaimed Funds



Announcement

- CDBG-CV unclaimed funds are now available for **Existing CDBG-CV Grantees** that have **construction** projects that experienced unanticipated cost increases.
- A memorandum was sent out on November 15 with details about qualifications, priorities, and instructions for making an additional funding request. Email sent previously **extending the request date to April 15, 2024**.
- **While the de facto limit is 125% of the original award, consideration will be given for requests that are more than that so please request what you need and document need and cost reasonableness.**
- Contact the CDBGCVGroup@hcd.ca.gov inbox if you have any questions.



Important Message for CDBG-CV Grantees

- ICF has been providing grant administration and technical assistance for all CDBG-CV Standard Agreements. This work is paused until further notice. HCD CDBG staff will continue to process funding augmentation requests and financial reports, however regular recurring meetings between CDBG-CV Grant Administrators and CDBG-CV Grantees, CDBG-CV contract monitoring, and CDBG-CV closeouts are suspended until further notice.
- **For submitting Financial Reports:** continue to submit requests via eCivis Grants Management System. For questions, please email CDBGCVGroup@hcd.ca.gov. HCD CDBG staff will monitor this inbox regularly to respond to your questions.
- **For submitting requests for funding augmentation pursuant to the published memo found at [CDBG-CV Allocation of Remaining Funding - Memo \(eCivis\)](#):** Please email CDBGCVGroup@hcd.ca.gov with questions or your submission by April 15, 2024. HCD will monitor this inbox regularly to process requests.
- **For other CDBG-CV related inquiries or support:** Please email CDBGCVGroup@hcd.ca.gov and the HCD CDBG Team will respond.

Questions and Answers: Recap from Prior Office Hours





Resolution Certification Signatory

Question

We are not allowed to change the resolution and per the resolution the authorized representative cannot be the same person who certifies the resolution. Sometimes the authorized representative is the city clerk. Can we change “City Clerk” to the person’s title who will be certifying the resolution, if not please advise.

Answer

In some cases, the city clerk is the authorized representative for a resolution. The city clerk as an authorized representative cannot also certify the resolution. In these cases, it is acceptable to change the title to the title of another staff person certifying the resolution.

From: Office Hours 2/7/24



ICF Contract Pause – Closeouts (1/2)

Question

How will the ICF issue effect the closeouts already submitted though eCivis?

Answer

If the closeout for your CV grant is in process, we will continue to move those forward. Any new closeouts submitted will be put on hold temporarily.

From: Office Hours 3/6/24



ICF Contract Pause – Closeouts (2/2)

Question

So, if a CV contract ended on 2/28/2024, we do not have to worry about being out of compliance with closing out the grant? They have been submitted CDBGCVGroup@hcd.ca.gov for approval to be submitted in eCivis.

Answer

We hope to have ICF back before the end of April. If you do not hear from ICF staff before then, HCD staff will resume processing closeouts on May 1st. We will follow up with you with more details.

From: Office Hours 3/6/24



Draft Action Plan

Question

Am I correct that your "draft action plan 24/25" is for the upcoming NOFA in July/August? I think HCD's program year starts July 1st, so this NOFA is just a bit late then right? And your AAP will give us at least a sneak peak of what you are thinking for Method of Delivery OD and limits, correct?

Answer

Yes, that is correct. The draft Annual Action Plan will give you a sneak peak for 2024 and 2025 CDBG plans. We highly encourage our grantees and applicants to review the [2024-2025 Draft Annual Action Plan \(hcd.ca.gov\)](https://hcd.ca.gov)

From: Office Hours 3/6/24



CDBG and CDBG-CV General Admin

Question

Will you please provide the regulation pertaining to the "like for like" use of CDBG CV and CDBG?

Answer

Section III.B.(b)(vi) of Federal Register Notice 85 FR 51457 states, "CDBG-CV grant funds shall not be used to pay planning and program administrative costs allocable to another grant under the CDBG annual formula program; however, CDBG-CV funds may be used to pay costs that benefit both the CDBG-CV grant and another CDBG award and can be distributed between the grants in proportions that may be reasonably approximated."

From: Office Hours 3/6/24



PI Only Applications - NEPA

Question

Regarding PI application, since we know it will take some time for HCD to review, get a contract, etc. Can we not submit a fully completed NEPA at the time of application and you just make it a condition of award? We'd like to do it during your review so we don't waste too much time.

Answer

HCD prefers applicants submit a complete NEPA so that we can begin the review process as soon as possible. The environmental specialist team may need some time to complete their review. Additionally, reviewing a nearly-finalized NEPA would allow us to complete all corrections needed at one time.

From: Office Hours 3/6/24



2023A NOFA Applications

Question

Has the recently submitted NOFA been fully subscribed yet? Are you able to tell us how many applications were received under the 2023A NOFA so far?

Answer

Updates were given this week on slide 3. The funds have been exhausted and applications are currently closed.

From: Office Hours 3/6/24



NEPA

Question

Is the NEPA to be submitted completed with the exception of the public notice and comment period, or should that part of the process be done as well?

Answer

We encourage you to submit the completed NEPA with the exception of the public notice and comment period. This allows our environmental team can work with you on that portion to ensure compliance.

From: Office Hours 3/6/24



CDBG Inbox Response – 2023A NOFA Applications

Question

What is the ETA for CDBG@HCD.ca.gov will answer NOFA applications that were submitted?

Answer

Once the applications opened on March 1st, we are unable to provide answers that are specific to your application to avoid an unfair advantage. We can only provide technical assistance. We encourage applicants to reach out with questions during the 30-day NOFA review period.

From: Office Hours 3/6/24



Going Out to Bid - Timing

Question

If we are applying for the 2023 NOFA and have funding through another grant when can we go out to bid for our project? Should we wait until we submit our application? HCD award?

Answer

It depends on where the other funding is coming from. You should receive the award and Authority to Use Grant funds before going out to bid. It's also important to be mindful of any other crosscutting federal requirements. If you have further questions, please reach out to your CDBG representative.

From: Office Hours 3/6/24



2024 and 2025 NOFAs

Question

Is there a determination on how many of each type of project we can apply for in 2024 and 2025?

Answer

You can get a sneak peak of the 2024 NOFA in the 2024-2025 Draft Annual Action Plan. It will be open for public comment, and we encourage you to make comments.

From: Office Hours 3/6/24



2024 NOFA Applications

Question

Are you keeping the July process under eCivis?

Answer

Yes. We are working hard to develop the new Grants Management System (GMS), but recent, unforeseen issues caused delays. We do not want to delay releasing the 2024 NOFA in July so we will proceed with utilizing eCivis. Our plan is to transition to the new GMS for the 2025 NOFA in January.

From: Office Hours 3/6/24

Questions and Answers:
Please submit your question(s) via Zoom
Q+A

