

Attachment A

SAMPLE RESOLUTION

RESOLUTION NO. 2023-XX

THE GOVERNING BOARD OF

[Name of Applicant]

HEREBY AUTHORIZES: Submittal of an application to the California State Department of Housing and Community Development for funding under the Home American Rescue Plan Program; and if selected, the execution of a standard agreement, any amendments thereto, and other related documents necessary to participate in the HOME-ARP Program.

WHEREAS:

A. The California Department of Housing and Community Development (the “Department”) is authorized to allocate funds appropriated under section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2) for the HOME Investment Partnership Program (HOME) under the HOME statute of Title II of NAHA (42 U.S.C. 12721 et seq.). Home American Rescue funds made available from the U.S. Department of Housing and Urban Development (“HUD”) to provide homelessness assistance and supportive services that primarily benefit qualifying individuals and families who are homeless, at risk of homelessness or in other vulnerable populations. ARP funds are to be used for the purposes set forth in federal implementing regulations in Title 24 of the Code of Federal Regulations, Part 92, the state HOME-ARP Allocation Plan, and HUD Notice: CPD-21-10 issued: September 13, 2021

B. On October 30, 2023, the Department issued a Notice of Funding Availability announcing the availability of funds under the HOME-ARP NOFA (the “NOFA”).

C. In response to this NOFA, _____ *[insert name of applicant]* a _____ *[insert the legal form of entity, e.g., municipal corporation, subdivision of the State of California, nonprofit corporation]* (the “Applicant”), wishes to apply to the Department for, and receive an allocation of, HOME-ARP funds.

IT IS NOW THEREFORE RESOLVED THAT:

1. In response to this NOFA, the Applicant shall submit an application to the Department to participate in the HOME-ARP Program and for an allocation of funds not to exceed _____ Dollars (\$ _____) for the following activities and/or programs:

[Briefly describe the proposed activities and/or programs]

to be located in _____ [*activity/program location(s)*].

2. If the application for funding is approved, then the Applicant hereby agrees to use the HOME-ARP funds for eligible activities in the manner presented in its application as approved by the Department in accordance with all applicable statutes and regulations, and Guidelines. The Applicant may also execute a standard agreement, any amendments thereto, and all other documents or instruments necessary or required by the Department or HUD for participation in the HOME-ARP Program (collectively, the Required Documents).

3. The Applicant authorizes _____ [*position title(s) of person(s) authorized*] or his/her designee(s) to execute, on behalf of the Applicant, the Required Documents.

PASSED AND ADOPTED THIS _____ DAY OF _____ 20__, BY THE FOLLOWING VOTE:

AYES: _____ **NAYS:** _____ **ABSTAIN:** _____ **ABSENT:** _____

The undersigned _____ [*title of officer*] of the Applicant does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing board of the applicant passed and adopted at a duly convened meeting on the date set forth above, and said resolution has not been altered, amended, or repealed.

Signature

Date

1. This is intended to be a sample resolution authorizing submittal of an application to the Department and execution of various required documents. An applicant may use another format if it contains a reference to the year of the NOFA, the dollar amount of the application and all of the authorizations contained in this sample.

2. The person attesting to the signing of the resolution cannot be the same person authorized to execute documents in the name of the applicant.

3. If the resolution allows for a designee, and the designee signs the application on behalf of the authorized signer, a letter signed by the authorized signer identifying the designee must accompany the resolution and dated prior to or on the date the application is signed.